

# Yering Primary School Staff Code of Conduct

BE A TEAM PLAYER	BE RESPECTFUL	BE RESPONSIBLE	BE INDEPENDENT
<ul style="list-style-type: none"> <li>• Work together cooperatively, valuing others opinions and ideas.</li> <li>• Participation in staff discussions, meetings and professional curriculum learning.</li> <li>• Carry out tasks that may be requested of you.</li> <li>• Be involved in consultative matters.</li> <li>• Contribute positively to staff welfare and morale.</li> <li>• Develop professional relationships with other staff members.</li> <li>• Work within the cluster group of schools - planning, share knowledge, moderate, etc.</li> <li>• Be involved in school programs and extra-curricular activities.</li> </ul>	<ul style="list-style-type: none"> <li>• Speak and behave calmly and respectfully when dealing with others</li> <li>• Be inclusive and non-judgmental of students, their families and other staff.</li> <li>• Speak respectfully about all members of the school community.</li> <li>• Speak respectfully to all members of the school community; students, staff and parents.</li> </ul>	<ul style="list-style-type: none"> <li>• Foster home/school/community partnerships.</li> <li>• Maintain a professional school image at all times.</li> <li>• Help maintain the 'appearance' of the school and your classroom/work area.</li> <li>• Act in a professional manner.</li> <li>• Be vigilant in the yard, monitoring student safety and well-being at all times.</li> <li>• Implement teaching and learning strategies as per Department of Education and Training (DET) and school wide expectations.</li> <li>• Check emails and pigeon holes on a daily basis and respond to communication within 24 hours or as appropriate.</li> </ul>	<ul style="list-style-type: none"> <li>• Have the freedom from the control and the negative influence of others.</li> <li>• Maintain a commitment to own professional development and growth.</li> <li>• Complete an annual Performance Development Plan.</li> <li>• Follow your individual role description.</li> <li>• Use initiative to support the school in its direction.</li> </ul>